

PERFORMANCE MANAGEMENT AND EMPLOYEE DISCIPLINE



DATE:	September 19 th , 2019
TIME:	9:00 a.m. – 4:00 p.m.
LOCATION:	Mississauga, Ontario
FEE:	\$695 + HST

This session covers the techniques you can use to successfully manage your challenging employees, whether the challenges lie in an employee's ability to perform the duties of the job ("poor work behaviour") or the employee's failure to abide by your rules and policies ("improper workplace behaviour").

Participants will learn techniques to identify the cause of an employee's poor performance and how to successfully manage their performance. They will learn how to use discipline to deal with improper workplace behaviour, including how to discipline, what level of discipline to apply, and completing the discipline notice.

Who should attend: HR professionals, managers/supervisors



Performance Management & Employee Discipline

Workshop Information:

Date: Thursday, September 19th, 2019

Time: 9:00 a.m. – 4:00 p.m. (registration begins at 8:30 a.m.)

Location: Mississauga, Ontario

Space is limited! Please register early.

To Register:

Please scan and email form to bernardicentre@hrlawyers.ca or fax back to 905-486-1992

Name _____ Title _____

Organization _____

Address _____ City _____ Postal Code _____

Telephone (____) _____ Facsimile (____) _____

Email _____

Fee: \$695 + HST = \$785.35 (fee includes workshop materials, a light breakfast and lunch)

Method of Payment Visa MasterCard Cheque

Name of Cardholder _____

Card Number | _ | _ | _ | _ | _ | _ | _ | _ | _ | _ | _ | _ | _ | _ | _ | Security Code | _ | _ | _ |

Signature _____ Expiry Date | _ | _ | / | _ | _ |

Billing Address _____ City _____ Postal Code _____

**Payment must be received in advance*

If paying by cheque, please make cheque payable to:

The Bernardi Centre Inc. 1443 Hurontario Street, Suite 201, Mississauga, ON L5G 3H5

HST # 754305118RT0001

Refund Policy: Refunds will be given for cancellations received in writing 48 hours in advance, subject to a refund levy of \$28.25 (includes HST). No refunds will be given for cancellations received after this date, however, a delegate substitution is welcome at all times. If you register less than 48 hours in advance, your registration is considered final.

For more information, please contact Becky Seath at 905.271.2028 or bseath@hrlawyers.ca