

WRITING LEGALLY DEFENSIBLE INVESTIGATION REPORTS



DATE:	May 30 th , 2019
TIME:	9:00 a.m. – 12:00 p.m.
LOCATION:	Mississauga, Ontario
FEE:	\$395 + HST

One of the hardest parts of any investigation is communicating your findings in a written report. The report needs to be focused, balanced, concise and legally defensible. This program will provide you with the essential tools and precedents to enable you to write proper investigation reports.

Who should attend: HR professionals, managers/supervisors



Writing Legally Defensible Investigation Reports

Workshop Information:

Date: Thursday, May 30th, 2019

Time: 9:00 a.m. – 12:00 p.m. (registration begins at 8:30 a.m.)

Location: Mississauga, Ontario

Space is limited! Please register early.

To Register:

Please scan and email form to bernardicentre@hrlawyers.ca or fax back to 905-486-1992

Name _____ Title _____

Organization _____

Address _____ City _____ Postal Code _____

Telephone (____) _____ Facsimile (____) _____

Email _____

Fee: \$395 + HST = \$446.35 (fee includes workshop materials and a light breakfast)

Method of Payment Visa MasterCard Cheque

Name of Cardholder _____

Card Number | _ | _ | _ | _ | _ | _ | _ | _ | _ | _ | _ | _ | _ | _ | _ | Security Code | _ | _ | _ |

Signature _____ Expiry Date | _ | _ | / | _ | _ |

Billing Address _____ City _____ Postal Code _____

**Payment must be received in advance*

If paying by cheque, please make cheque payable to:

The Bernardi Centre Inc. 1443 Hurontario Street, Suite 201, Mississauga, ON L5G 3H5

HST # 754305118RT0001

Refund Policy: Refunds will be given for cancellations received in writing 48 hours in advance, subject to a refund levy of \$28.25 (includes HST). No refunds will be given for cancellations received after this date, however, a delegate substitution is welcome at all times. If you register less than 48 hours in advance, your registration is considered final.

For more information, please contact Becky Seath at 905.271.2028 or bseath@hrlawyers.ca